



Food Committees	Operation Committees
Appetizers	Entertainment
Desserts	Vendors
Fish	Publicity
Soul Food	Finance
Cook Out	Decorations
Paper Goods	Logistics
Zhen Room	Corporate Sponsorships
Drinks	
Drinks	

Committee Chairs

Soror Carmen Verge, Appetizers- 30 slots	Soror Sandi Mastin-Paulson, Soul Food- 30 slots
Soror Vivian Adams/Duana Tuggle, Desserts- 30 slots	Soror Cook Out – Sondra Owens- 20 slots
Soror Shavette Nevette, Fish - 30 Slots	Soror Dana Henry, Paper Goods – 15 slots
Lisa Kegler, Drinks- 15 slots	Soror Tina Perry, Corporate Sponsorships -5 slots
Soror LaShan Matthews Dixon, Entertainment- 10 slots	Soror Bessie Brown, Health- 15 slots
Soror Sernetta Bufford-Lanier, Vendors- 10 slots	Soror Teresa Russell, Logistics - 30 Slots
Soror Charity McGee, Publicity – 10 slots	Soror MiKayla Dyson, Decorations -10 slots
Soror Bridget Jelks/Soror Erica Hall, Tech Com	Soror Carol Davis, Finance- 15 Slots
Soror Pam Magee, IEF Chair	Soror Valerie Jones, T-shirt/Aprons
Zhen Room- Emily Johnson, Paula Malone — 2 slots -Goldens	Transportation, Security/Chairs-Co-Chairs



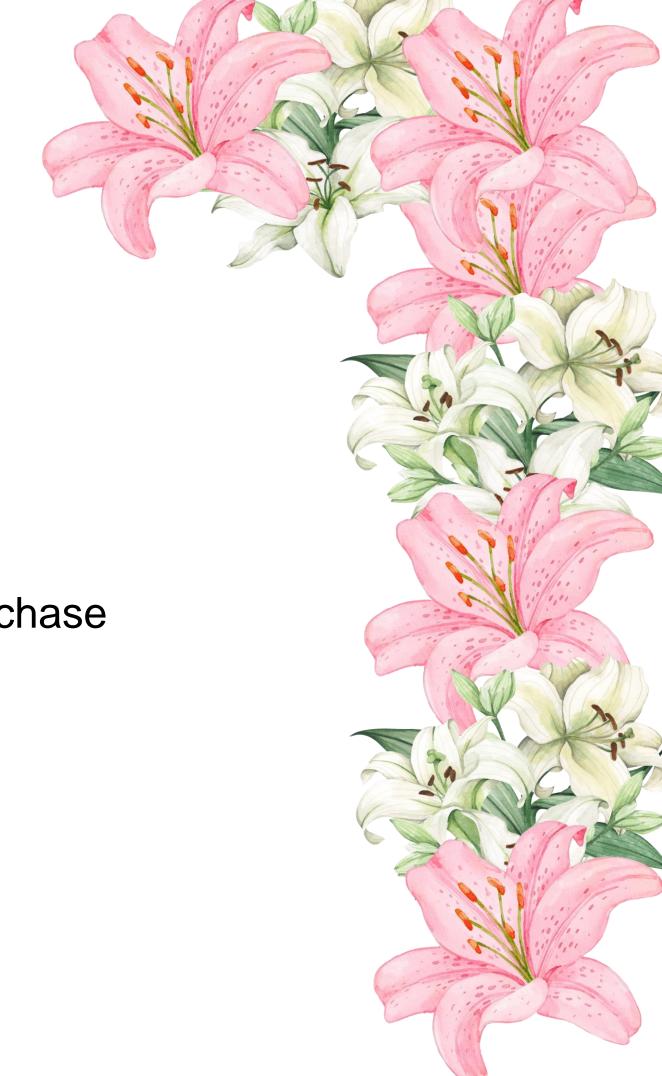


Steering Committee Meeting with Chairs- 4/14/25 Agenda

- 1. Taste Guidelines
- 2. Communication and Bi-Weekly Chair meeting dates
 - a. Meeting dates: 4/14, 5/1, 5/15, 5/29, 6/12 (7pm)
 - b. Via Zoom
- 3. Taste email address- thetaste@pinuomegaaka.org
- 4. Budget/Expenditures
 - a. Prior to Purchase
 - b. Reimbursement forms
 - c. Expense Reports
 - d. Assessment payments- May Chapter meeting
- 5. Inventory items from storage- must be checked prior to purchase
- 6. Ticket punches vs sharpies

7. (NEW) Information table

- a. Master schedule
- b. Vendor check in
- c. Replacement Soror check in
- d. Issues, concerns, questions for guest and Sorors
- e. Radio location
- f. Task List for setup and clean up



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- 8. Updates
 - a. Friday setup-possible only Adult gym available- 2 shifts
 - b. Saturday setup/cleanup task list
 - i. Each Steering Committee chair will take a different area with a list all the items that need to be completed in that area.
 - ii. All Sorors will return to their Food Committee at the end of the day to complete the task in that area. Logistics committee will take the task for collecting tables, chairs, trash at the end of day.
 - c. Patterson Parking
- 9. Committee work schedule/Portal sign up- Final Date Due 5/15
- 10. Committee Chair Homework Due 5/1/25
 - a. Number of tables needed
 - b. List of Paper Products and supplies needed



Steering Committee Meeting with Chairs- 4/14/25 Agenda

Committee Chair Responsibilities

- 1. Contact each committee member and confirm participation
- 2. Set up introduction meeting with committee members and discuss:
 - a. Responsibilities
 - i. Friday night setup
 - ii. Saturday Pre and Post Taste
 - i. Food quantity expectations (if applicable)
 - a. Shifts/Schedule
- 3. Take attendance of committee meetings

